

**Woodlands School  
Board of Trustees Meeting**

**Woodlands School Mission**

Creating the character of the community through diverse education.

**Vision External**

The best of what an urban education can be.

**Minutes**

**May 25, 2021 — Approved**

<b>Attending:</b>	<p><b>Officers:</b>  Chair – Peter Richardson – Y  Vice Chair – Keesha Sutton – Y  Treasurer – Qasim Khan – Y  Secretary – LaTae Mitchell – Y</p> <p><b>Trustees:</b>  Adams, Kenge – Y  Claypool, Krista – Y  Gladney, Alandria – Y  Parsons, Don – Y  Richards, Jon – Y  Tackes, Margaret – Y  Tate-Techtmann, Margaret – Y</p> <p>Ex-Officio – Ms. Vickie Brown-Gurley Executive Director</p> <p>Staff Appointees – Rosalie Gazanna, Bluemound Campus Appointee;  Ode Osbourne, State Street Campus Appointee</p> <p>Staff – Mr. Michael Pointer Mace, Bluemound Principal; Ms. Amy Fare, State Street Principal</p>
<b>1. Approval of the Meeting Minutes from April 27, 2021</b>	<p>Mr. Richardson called the meeting to order and submitted a draft of the minutes from April 27, 2021 that Mrs. LaTae Mitchell prepared.</p> <p>Motion to approve the meeting minutes from April 27, 2021 Woodlands School Board Meeting, by Ms. Tackes, seconded by Ms. Gladney motion approved unanimously.</p>
<b>2. Staff Report/ Ms. Vickie Brown-Gurley, Executive Director</b>	<p>Ms. Brown-Gurley shared some information regarding the goals for attendance and engagement. (See report)</p>

WI DPI-IDEA Joint Notification regarding Bluemound location. This Act is required to identify LEAs with gaps in serving Students with IEPs. We needed some assistance as it is our 2<sup>nd</sup> year it is showing because last year was a non-year and being carried over from data for 2018-19 school year. Based on this data, the areas identified by DPI for Improvement are:

- Participation in the Forward/DLM Exam
- Student Proficiency in Mathematics for students in Special Education.
- Student Proficiency in ELA for students in Special Education.

Students who have IEPs at the Bluemound campus and DPI is giving us information around the percentage of students who participated in the assessment. The goal is 95% for all assessments and unfortunately, we fell below and didn't earn any points on the indicator for English/Language Arts/Math Proficiency.

IDEA Joint Notification Plan has been put in place to address what we are seeing. The staff met with the representatives at CESA #1 about our students being not proficient, it's not about a special education issue, it's a general education issue. The instruction we provide needs to be reviewed because there's a population of students that are not having their needs being met. In the plan, the staff will bring in a highly rated Lucy Calkins units of study, Literacy Instructional coaching for staff, Lucy Calkins Writing Units of Study and Decoding, WI DPI Literacy Consultant and CESA #1 Improvement Plan Support.

World Language will continue at both campuses. Teachers across the two campuses will collaborate on Spanish curriculum and language experiences for students.

Special Classes at Woodlands- Specials will continue with more time than during virtual learning, Library will be added as a special at both campuses, working with the DPI Fine Arts consultant, Literacy and Mathematics consultants to support us with scheduling.

We will provide students with as much specials time as we are able while maintaining focus on the core subjects.

Mathematics- Currently both of our Campuses use Zearn for grades K4 through 4th/5<sup>th</sup>, Bluemound uses Carnegie for middle school, State Street uses Eureka Math and ALEKS for middle school.

Our previous school data has shown that we are not meeting the needs of African American males, Latinx males and Students with Disabilities. Mary Mooney, DPI Math Consultant supporting Woodlands in this effort. We will be developing a staff work group on math that will look at our current instructional materials and determine if they are meeting our needs. If not, they will recommend materials to which we should shift to use. Math coaching support available from CESA #1.

WSAA (Woodlands Standards-Aligned Assessment)- the assessment is really focused around identify if students are becoming proficient in the high-level standards. We met and exceed goals and sent the following goals to UWM this year at both campuses.

**MATH -**

Growth Goal - 50% or more of students will meet their growth goal set based on the fall baseline data.

- Bluemound: 54.8% of students met the growth goal
- State: 56.4% of students met the growth goal

Achievement Goal - 35% or more of students in grades 3-8 will be proficient or advanced on the spring WSAA.

- Bluemound: 51%
- State: 43%

**READING -**

Growth Goal - 50% or more of students will meet their growth goal set based on the fall baseline data.

- Bluemound: 69%
- State: 59%

Achievement Goal - 35% or more of students in grades 3-8 will be proficient or advanced on the spring WSAA.

- Bluemound: 72%
- State: 41%

State Street Campus Partnership with HAWS. Ms. Tate-Techtman and her leadership in making sure State Street campus is connected to our friends at HAWS. See video on the following link <https://www.fox6now.com/video/931217>.

<p><b>3. Finance Committee Report—Qasim Khan, Ms. Vickie Brown-Gurley and Tom Roth</b></p>	<p>Mr. Khan thanked Mr. Roth and Mrs. Vickie Brown-Gurley for right sizing the financials for the last several months, time and effort in creating the budget and committee members for reviewing the budget to present it for this meeting. At a high level, Fiscal year 2021-22 budget it assumes a full return to school. The total income for Woodlands Inc. is projected to be roughly \$7M, Bluemound will have income of \$3.6M and State Street \$3.56M. The total expenses for the year will be at \$7M this is cash/non-cash.</p> <p>The two major factors that summarize this budget for the upcoming fiscal year, the State Street campus, we assumed no new students will be added, the current student enrollment will carry forward. The second factor that contributed to the expenses at State Street is the facility expense which includes rent, is roughly \$1.7 times higher than Bluemound. There are considerations in addition to the incremental enrollment that we will achieve will drop down to the bottom line that can help exceed the budget that we are proposing. One is the CARES ACT Fund, there's \$308K funding that is available to State Street for educational programming. Part of this money can be used to support some general expenses that meets the guidelines of the CARES ACT. Also, any enrollment at State Street/ some at Bluemound available will be net to the budget for the upcoming fiscal year.</p> <p>The major assumptions for the income side of things: 2021 student FTEs remain constant, 334 students at Bluemound and 278 at State Street. (See report).</p> <p>Federal funding remains the same. We haven't increased or decreased these numbers and based off the last fiscal year.</p> <p>Assumptions driving the expenses for the budget; the infrastructure that is in place, we continue to keep staff levels constant, no changes in staffing based on the enrollment, 5% increase in healthcare cost and zero increase in dental cost, food services. We kept the income at the same level and subtracted the cost that are needed to support these services, there is usually a lost and we modeled the same type of scenario for those services. Teacher, Admin, and other staff there is 1.23% increase in pay factor into the budget. The TA's is making \$15 or more, 35 hours a week in addition to paid holidays.</p> <p>Mr. Richardson stated the finance committee approved this recommendation and a motion made by the Finance committee that does not require a second, it is being presented by the Board for consideration.</p>
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	<p>Question from a TA- will the TAs get unemployment during the breaks? Mrs. Vickie Brown-Gurley stated they have changed the days the TAs are paid and will talk with the teachers offline on what that looks like.</p> <p>Ms. Jones Sutton asked if will the teachers get a stipend? Ms. Brown-Gurley stated in the budget they are providing a stipend to avoid a pay drop from this school year to the next school year and varies from TA to TA and it was incorporated in the contracts given.</p> <p>Mr. Richards asked about contracts over \$5K come to the Board for Board approval, was it included for the motion for the full Board?</p> <p>Mr. Khan explained the approval of the expenditures and looking into By-Laws, \$5K was what we discussed and trying to figure out what that right number is. The approval must occur on anything that isn't in the approved budget. The Finance committee will review and approve with a recommendation for expenditures that were not part of the approved budget.</p> <p>Mr. Richardson called to question, all those in favor of the motion of the Finance committee to approve the recommendation of the budget agreed, motion approved unanimously.</p>
<p><b>4. Academic Excellence Update-</b> Ms. Krista Claypool</p>	<p>Ms. Claypool stated Ms. Gurley covered everything in her report and will keep abreast of the data and the board fully understand what the plan is and as a committee we understand how everything is aligned.</p>
<p><b>5. Public Comments/Questions</b></p>	<p>Mr. Richardson asked if there were any questions. No questions were asked. Questions were asked during the discussion of the budget but none at this time.</p>
<p><b>6. Adjourn</b></p>	<p>Mr. Richardson asked for a motion to adjourn. Ms. Gladney moved to adjourn, seconded by Ms. Claypool, the motion passed unanimously.</p> <p><b>The next Board Meeting is scheduled on June 22, 2021.</b></p>

Prepared by: LaTae Mitchell