

**Woodlands School  
Board of Trustees Meeting**

**Woodlands School Mission**

Creating the character of the community through diverse education.

**Vision External**

The best of what an urban education can be.

**Minutes**

**March 23, 2020**

<b>Attending:</b>	<p><b>Officers:</b>            Chair – Peter Richardson – Y            Vice Chair – Keesha Sutton – N            Treasurer – Qasim Khan – Y            Secretary – LaTae Mitchell – Y</p> <p><b>Trustees:</b>            Adams, Kenge – Y            Claypool, Krista – Y            Gladney, Alandria – Y            Parsons, Don – Y            Richards, Jon – Y            Tackes, Margaret – Y            Tate-Teichtmann, Margaret – Y</p> <p>Ex-Officio – Ms. Vickie Brown-Gurley Executive Director</p> <p>Staff Appointees – Rosalie Gazanna, Bluemound Campus Appointee;            Ode Osbourne, State Street Campus Appointee</p> <p>Staff – Mr. Michael Pointer Mace, Bluemound Principal; Ms. Amy            Fare, State Street Principal</p>
<b>1. Approval of the Meeting Minutes from February 23, 2021</b>	<p>Mr. Richardson called the meeting to order and submitted a draft of the minutes that Mrs. LaTae Mitchell prepared from February 23, 2021.</p> <p>Mr. Richardson asked for the approval of the Woodlands School meeting minutes from February 23, 2021.</p> <p><b>Motion:</b> To approve the meeting minutes from the February 23, 2021 Woodlands School Board Meeting, by Ms. Tackes, seconded by Mr. Don Parsons, motion approved unanimously.</p>

<p><b>2. Staff Report/</b> Ms. Vickie Brown-Gurley, Mr. Michael Pointer Mace, Bluemound Principal; Ms. Amy Fare, State Street Principal</p>	<p>Ms. Brown-Gurley shared data on attendance and engagement in the staff report. The goal this year is around making sure we are staying between 95-100% in attendance and engagement. The attendance for both campuses is good. Data is taken from all teachers each week.</p> <p><b>Synchronous Classroom Visits &amp; Other</b>  <b>Observations:</b> Out of the 19 classrooms, our school leaders were able to observe 16 classrooms.</p> <p><b>Woodlands Standards Aligned Assessment</b> (tentative dates)</p> <ul style="list-style-type: none"> <li><input type="radio"/> Week of March 22nd (Students receiving SPED services)</li> <li><input type="radio"/> Week of Apr. 19<sup>th</sup> Online testing doesn't require face to face for students. This is the second time this year for the assessment.</li> <li><input type="radio"/> Week of May 3rd (Make up)</li> <li><input type="radio"/> Week of May 10th WSAA Testing Ends</li> <li><input type="radio"/> Testing Reports Generated Week of May 17<sup>th</sup> are individual students reports that are generated to make sure the scores are available and get a compilation of what the assessment says for the overall population to share at the next Board meeting.</li> </ul> <p><b>WI DPI Forward Testing</b> (must be taken in-person)</p> <ul style="list-style-type: none"> <li><input type="radio"/> Face-to-face assessment administration requirement</li> <li><input type="radio"/> Week of April 19th. Forward Testing Begins</li> <li><input type="radio"/> Week of May 14th Forward Testing Ends</li> </ul> <p>Ms. Brown-Gurley shared the dates and concerns for the Staff Professional Learning. Professional Learning is happening every week at both campuses. Mr. Mulvey and Ms. Blackburn shared their presentation and discussed how they developed themselves as coaches to developed others by Cross Campus Communication</p> <p>Mr. Richardson stated that he supported the work of the administration to foster cross-campus collaboration so that all students have the Woodlands experience.</p> <p>Ms. Tate-Techtmann asked for more examples of professional development to encourage similar practices between the two campuses. Mr. Mulvey described some of the coaching work he is doing with staff. coaching towards the mini lesson was the easy part however, the real work of it.</p> <p>Ms. Tackes asked about the outcomes they are seeing now with the children using new methods of teaching as opposed to prior methods. Mr. Mulvey stated they hope to see really good progress in the WSA testing when it comes next month and will share with the Board when they receive those results.</p>
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The staff has been very helpful by checking in through emails and appreciative on the specific professional learning, targeted skills to help them grow with the units of study.

Ms. Fare shared the State Street Campus Update report.

- The growth of Woodlands Schools, Inc. to include a second campus was approved from our UWM chartering authority with the understanding that both campuses will follow the core practices that support the vision and mission of Woodlands Schools, Inc.
- 2018-2021 The UWM - Office of Charter Schools required the State Street Campus to develop an Action Plan.
- 2020-2021 The UWM - Office of Charter Schools approved a one-year extension to the State Street Campus Charter. We will have one more year of an Action Plan to assure continued success.

Ms. Fare discussed the action plan and shared the three goals to focus on: Academic Proficiency, Engagement & Attendance and Vision & Mission. Overall updates a big piece, The UWM Office of Charter Schools approved a one-year contract for the State Street Charter. This summer, we will begin work on our State Street Charter Renewal Document for a 3-5-year contract with UWM. Mid-year teacher conversations and SLOs (Student Learning Objectives) indicate a trend in student reading and mathematics growth. Our conversations with Ms. Latrec-Woods at UWM have been very positive this year. We are moving away from a 'Corrective Action Plan' from 2018 -2020 to an "Action Plan" for 2021-2022 to show sustainability. (See report).

Mr. Richardson asked when was the last time she met with Ms. Woods? Ms. Fare met with her about 2 ½ weeks ago to talk about the action plan to give a board update. Ms. Woods has told administration she will start to work on the Charter renewal process in mid-June.

Ms. Claypool asked about the status of the consulting engagement with Amy Lubin and Danica Lewis? Ms. Fare stated that Woodlands will continue to use their services into next year. Ms. Claypool asked about data from the assessments and if there is preliminary data.

Ms. Fare also stated for the mid-year Student Learning Goal, teachers had to pick a goal based on Student Learning Growth that was either Reading or Math. All our teachers were on trend for meeting their growth goal for student learning.

	<p>Mr. Richardson asked what data points are you using to assess how the staff is doing. Ms. Fare stated she will get the board data for the next meeting.</p> <p>Ms. Gladney asked about how we are measuring the older kids’ growth without a test? Ms. Brown-Gurley stated we are using the WSAA to report where the students are from a learning of standards as an academic and growth level. We are looking to see how much growth each student is making throughout the year. There’s a numeric aspect to the WSAA that speaks to the amount of growth.</p> <p>Mr. Khan stated it would be helpful to get some quantitative data that you discuss to get a better understanding. Ms. Brown-Gurley stated they can share any information requested.</p> <p>Mr. Richardson encouraged Ms. Claypool to have an Academic Excellence Committee meeting in April to further discuss the data.</p>
<p><b>3. Return to School Committee Update- Ms. Vickie Brown-Gurley</b></p>	<p>Ms. Brown-Gurley presented the Return to School/In-Person Learning Report. (See report)</p> <p>Number of In-Person Request Forms: Bluemound- 138 forms submitted, and State Street-72 forms submitted. All staff and families have been notified about student in-person placements as of Monday, March 22, 2021.</p> <p>We are using the ADA Accommodation Process (CDC). Number of Staff approved to work remotely; Bluemound- 2 teachers/State Street- 1 teacher and 2 teaching assistants.,</p> <p>Staff Vaccine Information (voluntary); 48 staff responses and April 9<sup>th</sup> is the latest date listed for second dose.</p> <p>Additional Considerations-</p> <ul style="list-style-type: none"> <li>• Meetings have occurred with the K4/K5 team and they have worked to address all concerns that have been raised. All K4/K5 families participating in the in-person learning option will receive a special letter to further clarify how K4/K5 will operate.</li> <li>• Meetings have occurred with the middle school units to discuss managing departmentalization. It has been decided that the middle school teachers will move from class to class to teach their departmentalization. Middle school teachers will only move to two other classrooms each day.</li> </ul>

	<ul style="list-style-type: none"> <li>• All teachers have received some preliminary training on using Swivl technology. Additional training and support have been made available. Ms. Brown-Gurley shared the Swivl demo video.</li> <li>• We will have addressed the need for charging of student devices during the day. Each class will have a multi-outlet power extension cord for charging student devices.</li> </ul> <p>The Milwaukee Health Department came with a new order. It talks about how the new order effects schools. Private and Public schools should follow the Covid-19 Safety plans approved by MHD. At this time, we have submitted our plan and will not make any changes. The recommendation for Woodlands is to start with the plan we have in place and down the line, which we don't have time before the end of the school year, we could go back to the MHD to adjust it. However, we feel this is the best plan for our school.</p> <p>Revised Public Health Order New Release as of March 18, 2021 for the Gating Criteria. (see chart in report)</p>
<p><b>4. Public Comment/Questions</b></p>	<p>K4 parent asked if families didn't receive the letter, when should we expect it. Also, can an older sibling walk their sibling to class. Ms. Brown- Gurley stated the letter did not go out yet but will go out soon as the classes haven't been solidified yet. When the children come to school, each student who are in different grade levels will enter in separate doors and staff members will be at every door with class information to guide your student to their classrooms. Unfortunately, siblings will not be guiding students.</p>
<p><b>5. Adjourn</b></p>	<p>Mr. Richardson asked for a motion to adjourn. Ms. Tackes moved to adjourn, seconded by Ms. Sutton, the motion passed unanimously.</p> <p><b>The next Board Meeting is scheduled on April 27, 2021.</b></p>

Prepared by: LaTae Mitchell