

**Woodlands School
Board of Trustees Meeting**

Woodlands School Mission

Creating the character of the community through diverse education.

Vision External

The best of what an urban education can be.

Minutes

August 30, 2018 – FINAL

Attending:	<p>Officers: Chair – Sue Bay – Y Vice Chair – Richardson, Peter – Y Treasurer – Qasim Khan – Y Secretary – Catherine Wittig – N</p> <p>Trustees: Claypool, Krista – Y Griffin, Dennis – Y Hanvey, Patricia – Y Miller, Milika – Y Parsons, Don – N Schultz, Jason – Y Sobush, Sonya – Y Stenum, Erin – Y</p> <p>Ex-Officio – Tommie Myles, Executive Director/State Street Principal; Patty Rogers, Chief Educational Director and Bluemound Principal</p> <p>Staff Trustee – Mitch Hartman, Bluemound Appointee; Ode Osbourne, State Street Appointee</p> <p>Guests: Michele Scott, Business Manager; Fund Development Assistant and Operations Manager Katelyn Marks; Kallie Schuknecht, Cindy Zielinski, Kathy Simonis</p>
1. Finance Committee Update	<p>Qasim Khan reported that the State Street Campus currently has 319 students enrolled and 312 students were budgeted. Bluemound Campus has 352 students enrolled and 350 students were budgeted.</p> <p>Highlights on the financials: As of June 30, 2018, Woodlands is in a much better financial position this year. The income statement shows</p>

	<p>positive net changes with an increase in enrollment and the addition of new staff leaving Woodlands ahead of budget.</p> <p>Michelle Scott reported the audit is already in process, ahead of schedule this year, and that she is working with Walkowicz, Boczkiewicz & Co., S.C. again.</p> <p>Executive Director Tommie Myles reported attendance has been good so far. The over enrollment will keep Woodlands ahead of its budgeted enrollment and we will have a better idea of enrollment numbers by the third week of school.</p>
<p>2. State Street Action Plan Progress Report</p>	<p>Mr. Myles reported the Woodlands State Street Action Plan has been approved by the UW-Milwaukee Office of Charter Schools. The board was involved in the development and revision of the action plan. The work outlined in the plan has already begun and started prior to the action planning being complete and Mr. Myles reported positive outcomes. A quarterly report will be submitted to Adrienne Woods, Director of the UW-Milwaukee Office of Charter Schools and the first report will be due November 1. The Academic Excellence Committee will review data and provide reports on results to the board.</p> <p>Academic Excellence Committee Chair, Peter Richardson reported that they have reviewed and approved the charter renewal application for the Bluemound Campus and Patty Rogers reported she will share the application with the board.</p>
<p>3. Proposal to Revise the Woodlands Fundraising Policy</p>	<p>Mr. Myles reported the current Fund Development Policy needs to be revised. Fund development has become part of the Executive Directors job description. The current Fund Development Policy requires all fundraising be approved by the board’s Marketing and Fund Development Committee which has been dissolved by the board. It is understood that the responsibilities of the Marketing and Fund Development Committee have moved to the full board.</p> <p>The Fund Development office will work together with the Finance Committee to develop a new policy. In the meantime, the Principals and the Executive Director would like to work together to fundraise towards a new Bluemound Campus playground.</p> <p>Motion by Milika Miller to allow fundraising under the direction and approval of the Executive Director and Principals for a new Bluemound Campus Playground until the new Fund Development Policy is approved. The motion carried 9-1, with Dennis Griffin voting against.</p>
<p>4. Good News</p>	<p>Bluemound Campus Principal, Patty Rogers reported a recent example of shared leadership where both campuses collaborated to</p>

	<p>successfully revise the curriculum overview and aligned it with our core values and guiding principles.</p> <p>State Street Campus Principal, Tommie Myles reported Woodlands has been awarded a \$40,000 Wisconsin Department of Justice, School Safety Grant which has resulted in a new security system for the State Street Campus, new cameras at the Bluemound Campus and updated security components and safety procedures for both campuses.</p>
<p>5. Closed Session to discuss employment and licensing matters (authorized by Wis. Stat. § 19.85(1)(b) and (c))</p>	<p>Qasim Khan moved to go into closed session to discuss employment and licensing, Erin Stenum seconded, motion approved unanimously.</p>
<p>6. Adjourn</p>	<p>Qasim Khan moved to adjourn, second by Peter Richardson, the motion passed unanimously.</p> <p>Next Board Meeting is September 25, 2018.</p>